

**Park, Recreation and Urban Tree Board Meeting Minutes  
September 19, 2016**

- 1) Call to Order and Roll Call – *Chairman Jack called the meeting to order at 6:30 p.m. with roll call:*

<b>Present</b> <i>Julie Brinkman</i> <i>Matt Gehl</i> <i>Tom Jack</i> <i>Susan Jungen</i> <i>Ruth Sprangers</i>	<b>Absent</b> <i>Stacy Gedman, excused</i> <i>Rich Storey, excused</i> <b>Others Present</b> <i>Jim Rath, Village President</i> <i>Brenda Stumpf, Recreation Coordinator</i> <i>Kathy Mader, Finance/Utility Clerk</i>
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- 2) Pledge of Allegiance – *Recited.*
  
- 3) Approval of the Agenda – ***Brinkman moved to approve the agenda as presented. Jungen seconded. Motion carried.***
  
- 4) Approval of Minutes: August 15, 2016 (Regular Meeting) – ***Sprangers moved to approve the August 15, 2016 minutes. Brinkman seconded. Motion carried.***
  
- 5) Registered Citizen Comments on Agenda Items – *None*
  
- 6) Chair’s Report – *Regarding geese complaints, Jack reported that he had spoken to Tom Sturdivant, Calumet County Sheriff’s Department, since local DNR rep, Ryan Propson, has taken a new position within the DNR agency. Sturdivant shared that geese complaints are actually a specialty of the USDA Wildlife Services and information has been requested.*
  
- 7) Recreation Coordinator Report: Updates.
  - a) Event Recap: Art in the Park-Birdhouse Painting (8-17), Summerfest (8-21) – *Stumpf said there was an impressive turnout for the birdhouse painting event, 30 participants. Stumpf reported that the early hours of the Summerfest had spurts of rain. However, overall, the Summerfest was a good day, a nice crowd and the kids’ activities were well received. Members requested a complete breakdown of all expenses, revenues, and donations of this year’s Summerfest in comparison to previous years.*
  
  - b) Upcoming Events: Fall Fest (10-1) – *Stumpf stated that she has 19 unique vendors signed up for the Farmer’s/Craft Market. Stumpf, also, shared that there will be a blue grass band entertaining the crowd for a few hours; Rowland’s seasonal beer will be available for purchase as well as pork sandwiches. Rath informed the members that the pork has been donated by Sam’s Club and will be prepared that day.*

- c) User Survey (August) – *Stumpf indicated, per verbal survey results, in addition to Sherwood residents, Darboy residents have the highest attendance numbers for use of the splash pad.*
- 8) Old Business:
- a) Security Systems – *All members requested the bids be presented at the next meeting in a comparable format.*
  - b) Trails
    - i) Nuthatch Pond Trail - *Stumpf informed the PRUT that the property owners on Nuthatch Pond Trail have cut back their drainage to their property lines as instructed by the Village.*
    - ii) Big Lake Court - *Stumpf presented pictures of flooding which has occurred on the trail due to new home construction. PRUT discussed the possible recommendation to have the Village set grades for new homes or set lot grading guidelines which should alleviate further flooding of existing trails. It was, also, suggested that the Plan Commission and Zoning Administration be informed of the approved recommendation, if applicable, so all are informed at the same time. At the suggestion of the Rath, since presented on this agenda as “Info Only”, the item will be on the next agenda for recommendation.*
    - iii) Lake Breeze to Wanick Park - ***PRUT was in consensus to recommend to the Village Board that a formal letter be written to the property owners in question; inform the property owners that they are required to cut off their drainage system at their property line or at the easement, if applicable, whichever comes first. A copy of the drainage plan should be included with the letter which indicates their parcel and illustrates the easement and their property line.***
- 9) New Business:
- a) Proposed Basketball Area-Horizon Court - *Though the offer is appreciated, the PRUT will not recommend the proposed basketball area based upon probable liability to the Village.*
  - b) Community Center Rental-Alvarez, 8-27-16 – *Stumpf described the deplorable condition the renters (Alvarez) had left the community center after their use and the time and costs related to clean and repair the destruction. Stumpf informed the members that Alvarez is not a resident of Sherwood.*
    - i) Review Current Center Rental Agreement – ***Sprangers moved to recommend the Village Board approve increasing non-resident deposit to \$375 for the Community Center and the Rec Center/Gym, effective January 1, 2017. Jungen seconded. Motion carried.***
  - c) Signage for Wanick Park and Grilling Areas - *Stumpf was instructed to create a template of proposed signage and present at next meeting.*

- d) ActiveNetFY2017 Budget Items - *All were in agreement that the service is not cost effective at this time.*
- e) FY2017 Budget Items
  - i) Trails - *Stumpf was requested to present proposed trail map at the next meeting. Jungen inquired whether or not the Village could encourage easy connection of trail system to Darboy from Sherwood.*
  - ii) Park needs - *Jungen requests tables at the open air shelter at Wanick Park.*
  - iii) Other items - *Stumpf invited email suggestions.*
- 10) Correspondences:
  - a) Stuart Boerst-Garlon vs Tardon use – *reviewed.*
  - b) Facebook Review – *reviewed.*
- 11) Adjournment – ***Sprangers moved to adjourn at 8:09 p.m. Brinkman seconded. Motion carried.***

Respectfully submitted for review and approval by Kathy Mader, Finance/Utility Clerk