

Village Board Meeting Minutes

August 22, 2016

- 1) Call to Order and Roll Call. – *President Rath called the meeting to order at 6:30 p.m. with roll call:*

Present

Bob Benz

Joe Hennlich

David Miller

Joyce Laux

Roger Kaas

Jim Rath

Absent

Stacy Gedman, excused

Others Present

Randy Friday, Administrator

Susan Williams, Clerk

Brenda Stumpf, Rec. Program. Coor.

- 2) Pledge of Allegiance. – *Recited.*
- 3) Approval of the Agenda. – ***Benz moved to approve the agenda as presented. Hennlich 2nd. Motion carried unanimously.***
- 4) Approval of Minutes – August 8 (Regular Meeting) – ***Kaas moved to approve the Regular Meeting of the Village Board August 8, 2016 as presented. Laux 2nd. Motion carried unanimously.***
- 5) Registered Citizen Comments on Agenda Items.

Carolyn McNown, N8008 Mustang Dr., Sherwood – regarding agenda item 12) and voiced concerns of clarity of information, board actions and requested forms to be distributed to Trustees.

- 6) Report of the Parks, Recreation, and Urban Tree Board (Aug. 17)
- a. Park Regulations: Grill usage (Ordinance Ch. 19-22; Sub. 'g')

Hennlich moved to approve drafting language for grill usage to be returned to the Board prior to be considered for Public Hearing. Miller 2nd. Motion carried unanimously.

- b. *Halloween in Park:* Allow Lions Club to hold event w/out charge

Benz moved to waive the rental fee for Lions Club Halloween in the Park event October 29, 2016. Miller 2nd. Motion carried unanimously.

- c. Wanick Park event: *Movie Nite (8-12); Zoomobile (8-14); Birdhouse painting (8-17); SummerFest (8-21).* – Stumpf updated the Board on the participation of the events.
- d. Wanick Park.
- i. *User Survey (July).*
 - ii. *Splash Pad Inspection (State).*
 - iii. *Muskrat removal.*

Stumpf updated the Board on the survey results, recent State inspection and removal of 11 muskrats from Wanick Park Pond.

- e. Trail reconstruction: Nuthatch Pond segment (timeframe). – Stumpf updated the Board.
- f. Security systems for Wanick Park.

Stumpf updated the Board on the Martins System presentation and informed them that another quote will be arriving from Legacy Communication.

- g. 6-acres of undeveloped park land (adjacent to HCGC 13th Hole).
 - i. *Buckthorn treatment & control* (October).
 - ii. *Future land preparation for tree re-planting.*
 - iii. *Consider naming area and/or trail sections.*

Stumpf updated the Board on the plan for the fall, the on-going tree planting program and informed them of the naming of Village areas.

Stumpf finished the report with the direction from the PRUT Board about doing research on properties along Village Trails which may have stormwater or sump pump drainage affecting the integrity of the trails.

Miller questioned who is maintaining the flower beds at Wanick Park and Stumpf replied Diny Heindel, through the adopt a flower bed program. *Miller and the rest of the Board complimented her work.* Stumpf stated the Schneiders cleaned up Schneider Park and Jack Kruse cleaned up the beds by hole 13/14 of the golf course.

- 7) Report of Village Officers.
 - a) Village President.

Rath complimented Stumpf and her committee, Village Staff and others for a successful Sherwood Summerfest, including special mention of thanking Tom and Sedona Vande Hey, Julie Brinkman, Ruth Sprangers, and the generous support of local service organizations Lions, Lioness, Optimists and WE Energies.

- b) Fox Cities Area Room Tax Commissioner.

Benz reported missing the last meeting due to a vacation and the next meeting is September 1st.

- c) Clerk/Treasurer.
 - i. Financial Reports: Review/Approve.

Laux moved to approve the financial reports as presented. Miller 2nd. Motion carried unanimously.

- ii. New Class ‘B’ Malt Beverage/Liquor License Application – *Lugnut Bar & Grill, LLC* (formerly *Two J’s*).

Benz moved to approve the New Class 'B' Malt Beverage/Liquor License Application – Lugnut Bar & Grill, LLC, as presented. Miller 2nd. Motion carried unanimously.

- iii. Appointment of Agent by LLC (*Lugnut Bar & Grill*): Alexander Stumpf.

Kaas moved to approve the Appointment of Agent by LLC (Lugnut Bar & Grill): Alexander Stumpf. Benz 2nd. Motion carried unanimously.

- iv. Appointment of Election Inspectors (2016-17)
- Donna Summers (Ward 3)
 - Steve Summers (Ward 3)
 - Sallie Schulz (Ward 3)

Benz moved to approve the Appointment of Election Inspectors as presented. Hennlich 2nd. Motion carried unanimously.

Williams reported 26.6% voter turnout for the Village of Sherwood for the August 9, 2016 Election.

- 8) Village Engineer and/or Utility Operator: Project Update(s).

Friday updated the Board on the MS4 Permit status after contacting Nick Vande Hey from McMahon. Paperwork will not be completed as planned this year due to McMahon's current workload. However, Sherwood will be in compliance. Work will be completed by end-2017.

Friday directed the Board to a timeline in the packet for the testing and demolition of N409 Military Road. Williams informed the Board of tenant and management company notification of this Village process.

Friday informed the Board an individual who has requested performing metal detection services at N409 Military Road. Friday reported the individual has indicated due to the age of the building there may be interesting items to be found. Friday stated he will bring in front of the Community Development Authority first for their approval and then return to the Trustees for theirs.

Friday finished his report updating the Board about the commencement of the construction at the Post Office parking lot, Nuthatch Trail rework, and Robinhood Drive roadway patches.

- 9) Village Administrator.

- 10) Old Business:

a) *Palisades Pond Lake District.*

- i. Establish Annual Meeting time and date.
- ii. Establish Agenda (including projects, funding, budget, Election of Commissioners).

Williams directed the Board to packet items for setting the annual meeting, and information on who is an eligible voter for that meeting.

Kaas informed the Board that this meeting will be more like a Town Meeting, not a Village Board Meeting.

Rath questioned how the Sherwood Village Board votes at the meeting. Kaas requested Williams contact Eric Olson in regards to how the Trustees can/will vote at the meeting.

Hennlich moved to approve the presented agenda and packet. Laux 2nd.

Benz questioned the agenda item 10) Election of Commissioners. Kaas replied that will not be done, that this was created from a model agenda. Kaas stated agenda items 3), 4, 6) and 11) are items that will not be done at this annual meeting. Rath suggested and Kaas confirmed items 4) and 11) should have (explanation) after each. Hennlich and Laux agreed to the modification.

Kaas abstained. Motion carried.

- b) *Promotional Video – Historical Sherwood:* Consider contract for services in advance of community 50th Anniversary Celebration.

Rath explained the request for the project; to capture the history of the creation of the Village of Sherwood (why it was created). Rath stated there are individuals such as Janet Deprez, Clarence Zahringer, Joe Diederich, Blondie Schmidt, Les Stumpf and others who have Village knowledge.

Kaas moved to table topic until all quotes are received. Miller 2nd. Motion carried unanimously.

11) New Business: None.

12) Complaints and Compliments:

- a) *Trail damage (Lake Breeze Drive) clarification & communication (McNown – N8008 Mustang Drive).*

Benz requested a point of order and Rath allowed. Benz reported he reviewed the situation after Mrs. McNown contacted him. Benz stated having confusion of the difference of 104 feet and 190 feet. Benz commented that his calculation amounted to approximately \$5,300. Benz restated the Plan Commission and the Park, Recreation and Urban Tree Board reconciliation and decision was good, fair and reasonable to all the property owners. Benz complimented Friday on his ability to negotiate this kind of settlement. Benz stated that the % charged to the property owner could have been as high as 25% of the \$5,300.00.

Kaas moved to aggenidze the topic for the next Regular Village Board Meeting, review documents presented by Mrs. McNown, and an explanation of the difference of the 104 feet versus the 190 feet. Benz 2nd. Motion carried unanimously.

13) Correspondences:

- a) *Monthly Activity Report (July; Calumet County Sheriff's Dept.).*
- b) *Preliminary Estimate of Jan. 1, 2016 Village Population (Aug. 12; Wis.–D.O. Admin.)*
- c) *Certificate of Equalized Value (Aug. 20; Wis.–Dept. of Revenue).*

Kaas requested Williams to explain the drop in land value. Williams replied that she will contact the Assessor for an answer.

Rath requested Friday or Stumpf to reach out to Brooklyn Massey, a UW-LaCrosse Student and Village Resident featured in the August 20, 2016 Times Villager, before she returns to school. Rath stated she has the major that the Village is looking for.

- 14) *Closed Session:* Consider property development opportunity. Per Wis. Stats. §19.85(1)(e), a governmental body may move to Closed Session when deliberating or negotiating the purchase of public properties, investing public funds, or conducting other public business whenever competitive or bargaining reasons require a Closed Session.

Benz moved to approve going into Closed Session: Consider property development opportunity. Per Wis. Stats. §19.85(1) (e) at 8:02 p.m. Kaas 2nd. Motion carried unanimously.

- 15) *Open Session:* The Board may act on any item discussed in Closed Session.

Benz moved to return to open session at 8:43 p.m. Kaas 2nd. Motion carried unanimously.

Williams thanked the Board for permitting her to attend annual conferences such as the Wisconsin Municipal Clerks Association (and Municipal Treasurers Association of Wisconsin). Williams shared some information about liquor licensing from attendance at a class the week prior at the WMCA conference.

- 16) Adjournment. – ***Kaas moved to adjourn the meeting at 8:54 p.m. Benz 2nd. Motion carried unanimously.***

Minutes respectfully submitted for review and approval by Susan Williams-Clerk.