

Sherwood Plan Commission Meeting Minutes
July 5, 2016

- 1) Call to Order/Roll Call – *Chairman Summers called the meeting to order at 6:30 p.m. with roll call:*

Present	Absent
<i>Bob Gillespie</i>	<i>Kathy Salo, excused</i>
<i>Joe Hennlich</i>	Others Present
<i>Joyce Laux</i>	<i>Randy Friday, Administrator</i>
<i>Brad Schmidt</i>	<i>Kathy Mader, Finance/Utility Clerk</i>
<i>Scott Sheppard</i>	<i>Jim Rath, President</i>
<i>Steve Summers</i>	

- 2) Pledge of Allegiance – *Recited*

- 3) Approval of the Agenda – ***Hennlich moved to approve the agenda. Sheppard seconded. Motion carried.***

- 4) Approval of Minutes:
 - a. June 6 (Regular Meeting) – ***Gillespie moved to approve the June 6, 2016 meeting minutes as presented. Laux seconded. Motion carried.***

- 5) Citizen comments on agenda items
 - *Dean Daebler, Nolan Sales, 306 N Main St, Marion, WI re item 9) a.*

- 6) Officer’s Report
 - a. Plan Commission Chair – *In addition to the list of ‘Items of Change for consideration as part of Zoning Code update(s)’ (provided in the packet), Summers suggested adding fire pits.*

 - b. Zoning Administrator – *Friday suggested omitting asphalt vs. concrete driveway aprons from the list of the zoning code.*

- 7) Extraterritorial Review: *None*

- 8) Old Business:
 - a. Calendar: On-going Review of (annual) Comprehensive Plan obligations – *Friday stated there will be continued April and November updates.*

 - b. Ordinance Update: Consider Code amendment regarding placement of Renewable Energy components (e.g. ground-mounted solar panels) – *Friday suggests wording, ‘Defer to State Statutes’.*

 - c. Zoning Code update: Request for Member input

9) New Business:

- a. Strandwitz parcel subdivision: Consider preliminary plan to subdivide 37.5 ac. parcel (N8144 State Park Road; Strandwitz), including potential rezoning and providing utility services. ***Sheppard moved to TABLE discussion until conceptual development plan is received and it addresses the following points:***

- ***Agriculture Zoning – minimum 5 acre lots***
- ***Roadway pattern to all lots – Public R.O.W. – Commission suggests conceptual East-West road plan for this parcel***
- ***Water/Sewer study review with Engineer – Plan for review***
- ***Road frontage and/or Rezone “Home” lot to R-1 with no “spot” zoning and no “Flag” lots (2:1)***

Schmidt seconded. Motion carried.

Daebler introduced himself as a representative of Nolan Sales, sent on behalf of Tim Nolan, and is seeking pre-approval of the proposed parcel division so the parcels can be sold at auction.

Friday stated that no CSM has been requested for the division of the current 37.5 acre parcel; therefore, this discussion is only preliminary.

Rath requested Friday to place this item on the next Village Board agenda as a closed session item to discuss possible options for the Village.

- b. Planning Document Review(s) and Update(s): Consider process to update Zoning Code (Chapt. 22) and Village Comprehensive Plan (2008) - *Commission was in agreement to first review Comprehensive Plan (2008) review and update in FY2017 prior to Zoning Code review and update. Friday was asked to contact East Central Planning regarding assistance with Comprehensive Plan update.*

10) Correspondences – *None*

11) Adjournment – ***Sheppard moved to adjourn at 7:32 p.m. Laux seconded. Motion carried.***

Respectfully submitted for review and approval by Kathy Mader, Finance/Utility Clerk