

Park, Recreation and Urban Tree Board Special Meeting Minutes
April 18, 2016

- 1) Call to Order and Roll Call – *Chairman Jack called the meeting to order at 6:33 p.m. with roll call -*

Present	Absent
<i>Julie Brinkman</i>	<i>Matt Gehl (excused)</i>
<i>Tom Jack</i>	<i>Stacy Gedman (excused)</i>
<i>Larry Miller</i>	Others Present
<i>Ruth Sprangers</i>	<i>Brenda Stumpf, Recreation Coordinator</i>
<i>Rich Storey</i>	<i>Kathy Mader, Finance/Utility Clerk</i>
	<i>Jim Rath, Village President</i>

- 2) Pledge of Allegiance – *Recited*

- 3) Approval of the Agenda – ***Storey moved to approve the agenda. Brinkman seconded. Motion carried.***

- 4) Approval of Minutes: March 21, 2016 (Special Meeting) – ***Miller moved to approve the March 21, 2016 minutes. Brinkman seconded. Motion carried.***

- 5) Registered citizen comments on agenda items - *None*

- 6) Chairperson Report: Info only – *Nothing to report.*

- 7) Recreation Coordinator Report: Info Only
 - a) Easter Egg Hunt – *Stumpf reported that 80 children participated. The hunt took place on the great lawn and the hill. Positive feedback was received though there was still some snow on the ground.*

 - b) Signage at Miller Pond – *Recreation Coordinator stated the sign has been placed at Miller Pond.*

- 8) Old Business:
 - a) Pickle Ball Survey/Comments, Consider – *Stumpf reported that, of the approximately eleven hundred quarterly newsletters mailed in mid-March, only eight responses were in favor of pickle ball. The commission agreed not to accommodate a pickle ball court at the Wanick Choute Park tennis courts at this time. The back lot of the village offices parking lot was suggested as an alternative temporary site. **Miller moved to recommend the Village Board approve a temporary Pickle ball Court to be placed in the far north corner of the Village offices parking lot (W482 Clifton Rd) ; expenses for the net, posts, sleeves, and tape or paint are not to exceed \$600. Sprangers seconded. Motion carried.***

Discussion not on agenda – Rath requested the PRUT consider, in the future, placing a 4' fence around the basketball court.

- b) PT Employee Job Description Changes, Consider - *Stumpf explained the word “stand” has been removed throughout, per Village Board recommendation, due to denial of concession trailer purchase. Commission requested the updated job description be sent to Fox Valley Technical College and UW La Crosse. Storey moved to recommend the Village Board approve the Village Administrator and the Recreation Coordinator handle the hiring process. Brinkman seconded. Motion carried.*
- c) Concession Stand Discussion – *Stumpf informed the commission that the VB has denied the purchase of a trailer due to start-up costs and potential competition to local businesses.*
- 9) New Business:
- a) Recreation Coordinator Job Description, Review - *Reviewed. No further discussion or suggestions.*
- b) “Adopt a Flower Bed” Consider – *Sprangers approved the Recreation Coordinator to move forward with this project; suggested seeking a florist discount. Storey seconded. Motion carried.*
- c) Trail Reconstruction - *Storey moved to recommend the Village Board approve FY2016 asphalt of the trail extension from Wanick Choute Park to Lake Breeze Drive and both three hundred foot sections of Nuthatch Trail suggested by engineer, per 4/13/16 email (packet). Miller seconded. Motion carried. Note: Commission opined potential future damage from trucks, etc. may occur if both sections of Nuthatch Trail are not done at the same time.*

10) Correspondences - N/A

Discussions not on agenda –

- *Miller announced that this evening would be his last PRUT meeting. Rath accepted Miller’s resignation and expressed appreciation for Miller’s contributions to the Village.*
- *All were in agreement of Rath’s suggestion to engage the Board of Appeals members to work in association with the PRUT commission for the Village’s fiftieth anniversary activities in 2017.*

11) Adjournment – *Miller moved to adjourn at 7:52 p.m. Storey seconded. Motion carried.*

Respectfully submitted for review and approval by Kathy Mader, Finance/Utility Clerk.